

Carlson School LMS



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If your instructor is using the Carlson LMS system to manage your course content, the following information will be helpful for accessing course content through your WebVista student-view.

1. Your Official UMN Email Account

As a student at the University of Minnesota, you have a University-assigned email account. Your instructors will be sending email to this account, so it is your responsibility to manage this account either by accessing it regularly or forwarding its email to another account you more regularly use.

Information about your email account <http://www1.umn.edu/adcs/help/email/webmail.html>

Accessing email online <http://www.mail.umn.edu>

Forwarding your email to another account <http://www.umn.edu/dirtools>

2. Find your Classes through the MyU Portal



The **MyU Portal** (<http://myu.umn.edu>) is your official place to find your course links. Your courses will show in the “My Courses” tab. If your instructor uses Carlson LMS, you will have a WebVista course section. An alternate way to login is to login to the **WebVista B.** <http://webvista.umn.edu>

3. Configuring your Computer for WebVista



WebVista has a few configuration requirements. The UMN WebVista support team reports that ninety-percent (90%) of support problems are caused by incorrect browser settings. Carefully follow the steps at the following webpage in order to avoid technical problems. <http://webvista.umn.edu/browser/>

4. Carlson LMS Student-View in WebVista

Once you enter your instructor’s WebVista section, you will see a homepage with the Carlson logo and a WebVista smartlink titled “Carlson LMS Student-View.” Click the smartlink to access your instructor’s LMS files (e.g. Word documents, PDF, PPTs). If your instructor has released his/her LMS files, you will see a navigation tree on the left with links to: Syllabus, Announcements, Classmates, Sessions, & Resources. If your instructor is still building content, you will see a message. As a student in WebVista, Assessments (quizzes), Discussion Boards, Assignments and the Grade Book are the same as any other course in WebVista not using Carlson’s LMS.



Learn more about the Carlson LMS Student-view <http://www.carlsonschool.umn.edu/LmsStudent>

5. Technology Support for Students

If you would like technical assistance in configuring your computer for WebVista or have a general question, below are some resources available to you.

Carlson IT Student Services

www.csom.umn.edu/HelpDesk

Phone: 612 – 625 – 5550

UMN OIT (1-help)

www1.umn.edu/adcs/help/

Phone: 612 - 301 - 4357

UMN WebVista

Email: webvista@umn.edu